



# SAN CARLOS SCHOOL DISTRICT

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Charles Miller, Ed.D  
Superintendent  
John Sweet Unified School District  
400 Parker Avenue  
Rodeo, CA 94572

Dear Dr. Miller,

It is my pleasure to write this letter of recommendation for Amy Skews-Cox, AICP, Environmental Planning. Amy has been working with the San Carlos School District since March 2013 as the District's CEQA Advisor. Amy was selected from a competitive pool of environmental planners and advisors to assist the District in the implementation of its Facilities Master Plan funded by a local facilities improvement bond.

In that time Amy has coordinated and directed two significant Environmental Impact Reports for our District. One was for the creation of a new 6-8 middle school and new 4-5 upper elementary school. Both of these schools are situated on the same campus and reside in a central location within the City of San Carlos. Amy did a masterful job of keeping all specialists on point managing a team addressing air quality, biological resources, cultural resources, geology and soils, greenhouse gas emissions, hazardous materials, land use, noise, public services, transportation and traffic, utilities and service systems, energy and recreation. The EIR was completed on time and under budget thanks to Amy's diligence and public body management skills.

The District and Board were so impressed with her execution of the first EIR, we asked her to manage a second one pertaining to the modernization of an existing 6-8 school, creation of a new 4-5 upper elementary school and the building of a new K-8 independent charter school. Again, all these schools are located on the same campus within the City of San Carlos but bordering the adjacent City of Belmont. Taking into account residents from another city presented a whole new set of issues for the District, which Amy helped us navigate. Further, this project presented a complex transportation analysis due to a major thoroughfare next to the campus and a 2,500-student high school located across the campus. Amy saw to it that all appropriate parties were involved and managed the thorough vetting of mitigation measures. The Board certified this latest EIR on September 8, 2016.

Amy clearly understands the dynamics and intricacies of working through the CEQA process with outcomes that benefit both the District and community. I recommend Amy for any CEQA related work without reservation. Should you have any specific questions about Amy or our EIR process please contact me at your convenience.

Sincerely,

*Robert Porter*

Robert Porter, Chief Operations Officer